



Virginia REALTOR® of the Year

SUBMISSION GUIDELINES

Method of Selection

1. Lobbying for the nominee by his/her local board or any individual is improper and may disqualify the nominee, at the discretion of the Awards Selection Committee, appointed by the president.
2. The Awards Selection Committee shall include the most recent (previous year's) Virginia REALTOR® of the Year.

General Submission Guidelines

The general submission guidelines for the Virginia REALTOR® of the Year Award shall be as follows:

- The nominee should be a qualified individual who has had an impact on the local and state level. Previous nomination will not affect nominees' consideration for this award.
- Nominations may be submitted by individuals, firms, brokers/managers, and by local associations.
- Letters of recommendation and other supporting documentation, including resumes, news stories, etc., is encouraged, but not required, and will be considered as part of the application. Nominations from local REALTOR® of the Year recipients may be submitted to supplement the Virginia REALTORS® nomination form if criteria are equivalent to the Virginia REALTOR® of the Year criteria.
- Online form submission is the required application format.
- Criteria for nominating your candidate may be for current year accomplishment and/or for any period up to the previous ten (10) years.
- Previous winners of this award are not eligible.
- All Virginia REALTORS® awards are scaled on a 100-point system, with each section given part of the total value as outlined in the application.
- Entries must be received by a submission deadline as determined by Virginia REALTORS® staff.

Nomination Criteria

The criteria for the Virginia REALTOR® of the Year Award will be asked for and scored as follows:

- **Part 1:** Service to the REALTOR® organization
- **Part 2:** Community service